



# Gilles-Sweet Elementary School

4320 West 220th Street • Fairview Park, Ohio 44126

Phone: (440) 356-3525 • Fax: (440) 356-3701

Principal: Mr. Matt Krivak • Associate Principal: Mrs. Shanna Kovi



Dear Gilles-Sweet Students and Families,

On behalf of the entire Gilles-Sweet faculty and staff, welcome to the 2022-2023 school year!

We are excited and eager to get the school year started together at Gilles-Sweet!

Working together, our goal is to provide a safe, nurturing, and engaging educational experience that fosters and promotes a united and supportive community that empowers students to learn differently, care deeply, and aspire to excellence.

Enclosed, please find your child's classroom placement, important school dates and other helpful information. Thank you for your continued support.

Kindly,

*Matt Krivak*  
Principal

*Shana Kovi*  
Associate Principal

*Robin Schlesinger*  
3-5 School Counselor

*Meredith Schulte*  
K-2 School Counselor

## **GILLES-SWEET SCHOOL HOURS**

|           |            |   |
|-----------|------------|---|
| 8:00-8:20 | Breakfast  | Students may enter at Door #6 for hot breakfast     |
| 8:25 AM   | First Bell | Students may enter the school building              |
| 8:40 AM   | Tardy Bell | Classes begin                                       |
| 2:50 PM   | Dismissal  | Wave #1 bus riders escorted to school buses         |
| 2:55 PM   | Dismissal  | Walkers, car/bike riders and special transportation |
| 3:00 PM   | Dismissal  | Wave #2 bus riders escorted to school buses         |

## **MARK YOUR CALENDAR**

|                              |   |
|------------------------------|---|
| Tuesday, August 16, 2022     | Back to School Fair (4:30 pm - 6:30 pm)   |
| Thursday, August 18, 2022    | First Day of School for students  |
| Wednesday, August 24, 2022   | Meet the Teacher Night for all 1st and 2nd grade classes, and 3rd grade classes Mrs. Keitlen, Mrs. Petruzzi, and Miss Gallagher |
| Thursday, September 25, 2022 | Meet the Teacher Night for all 4th and 5th grade classes, and 3rd grade classes Mrs. Arbogast, Mr. Goldberg, and Ms. Smith      |
| Monday, September 5, 2022    | Labor Day - No School   |

## **BACK TO SCHOOL FAIR**

Please join Mr. Krivak and Mrs. Kovi on Tuesday, August 16th for the Back to School Fair. This is a great opportunity to get a head start on the new school year. Students and parents are invited to tour the school building, locate their classrooms, and drop off school supplies. *(Please note: This is not a mandatory evening for teachers.)*

## **MEET THE TEACHER NIGHTS**

Meet the Teacher Nights will be:

### **Wednesday, August 24, 2022**

6:00-6:30 PM All 2nd grade classes **AND** 3rd grade: Mrs. Keitlen and Mrs. Petruzzi  
6:45-7:15 PM All 1st grade classes **AND** 3rd grade Miss Gallagher

### **Thursday, August 25, 2022**

6:00-6:30 PM All 5th grade classes **AND** 3rd grade: Mrs. Arbogast and Ms. Smith  
6:45-7:15 PM All 4th grade classes **AND** 3rd grade Mr. Goldberg



## **ATTENDANCE**

Please call Mrs. Schiffman at 440.356.3525, ext. 2103 by 10:00 AM if your child will not be attending school; please leave your child's name, teacher, and reason for absence.

## **REGISTRATION AND INFOSNAP**

**PLEASE MAKE SURE YOUR CONTACT INFORMATION IS UPDATED!** The Fairview Park City School District uses InfoSnap (accessed through PowerSchool), an online registration program for both new and returning students. InfoSnap will require parents to download the student handbook, review with your child, and sign off electronically indicating you understand Gilles-Sweet school policies. Directions on InfoSnap, forms, and registration will be emailed to you when the PowerSchool parent portal opens. If you have any questions or need assistance with InfoSnap or PowerSchool, please contact:

Mrs. Jeanne Johnson at 440.356.3525 x 2104 or [jjohnson@fairview.k12.oh.us](mailto:jjohnson@fairview.k12.oh.us)

Mrs. Clair Schiffman at 440.356.3525 x 2103 or [cschiffman@fairview.k12.oh.us](mailto:cschiffman@fairview.k12.oh.us)

## **FOOD SERVICES**



A hot breakfast is served from 8:00 to 8:25 AM in the cafetorium and is \$1.55 or Free/Reduced \$0.30. *(Students eating breakfast are permitted in the building at 8:00 AM using Door #6 in the back of the building next to the playground)* A grab-and-go breakfast (cereal bar/muffin) is served from 8:25 to 8:40 am. Students will have a few options for lunch (salad, parfait, hot lunch, PB&J, grilled cheese) and cost \$2.65 or Free/Reduced \$0.40. School meal menus may be found on the district web page at the Food Services Department [link](#). Should you have any questions regarding food services, please contact the Food Service Coordinator, Ms. Diana Hill at 440.356.3525 x 4120 or [dhill@fairview.k12.oh.us](mailto:dhill@fairview.k12.oh.us)

## **TRANSPORTATION SERVICES**

All students in Fairview Park, who live one mile or more from Gilles-Sweet, will be provided transportation to and from school. If your child qualifies for busing, you should have been contacted by the Transportation Department. If you have any questions or concerns, please contact the Director of Operations Executive Secretary, Mrs. Belinda Younkoff at 440.331.5500 x 1180. If you have childcare arrangements involving transportation, you must complete a Childcare Transportation Form by visiting <https://www.fairviewparkschools.org/Page/102>

## **ARRIVAL AND DISMISSAL PROCEDURES**

In order to provide for a safe and orderly arrival and dismissal from school, Please review the following guidelines and procedures.

- PLEASE do not use the front or back parking lots to drop off children. These lots are for school, daycare or special transportation only.
- Students who are driven to school by parents may only be dropped off and picked up at the designated drop-off locations on Alexander Street heading East and W.222nd Street heading east. **(see map)**

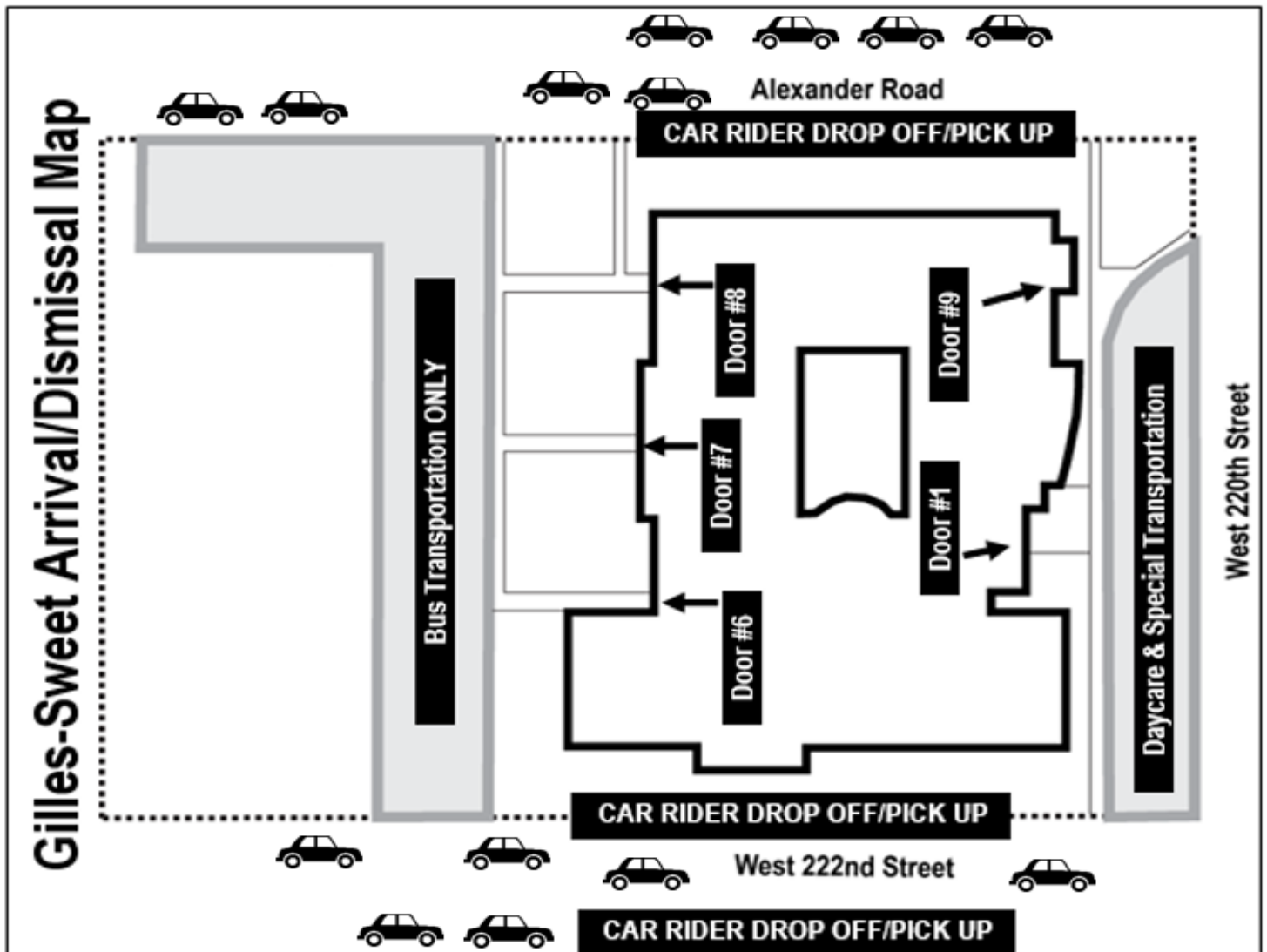


## **ARRIVAL**

| <u>Time</u>            | <u>Who:</u>   | <u>Enter from:</u> | <u>Use Door #:</u> |
|------------------------|---|--------------------|--------------------|
| 8:00-8:20 AM           | Students arriving for "hot" breakfast               | Back parking lot   | #6                 |
| 8:25-8:40 AM           | Daycare and Special Transportation <b>ONLY</b>      | Front parking lot  | #1                 |
|                        | School Buses <b>ONLY</b>                            | Back parking lot   | #6, #7, #8         |
|                        | Car riders from West 222nd (Between Lorain/W.220th) | Front parking lot  | #1                 |
|                        | Bike Riders   | Bike racks         | #1                 |
|                        | Car riders from Alexander & West 222nd St.          | 1st and 2nd grade  | #8                 |
| 3rd, 4th and 5th grade |   | #6 or #9           |                    |
| 8:40 AM                | <b>Final Tardy Bell- All students in classrooms</b> |                    |                    |

# DISMISSAL

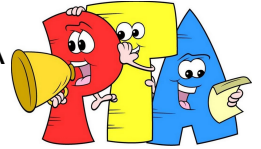
| Time      | Who:  | Dismissed from:    | Use Door #:    |
|-----------|---|--------------------|----------------|
| 2:50 p.m. | 1st and 2nd grade Wave (#1) bus riders                | Classroom teachers | #8             |
|           | 3rd, 4th, and 5th grade Wave (#1) bus riders          | Classroom teachers | #6 & #7        |
| 2:55 PM   | 1st and 2nd grade walkers, car, van, and bike riders  | Classrooms         | #8             |
|           | 3rd, 4th, & 5th grade walkers, car, van & bike riders |                    | #1, #7, #8, #9 |
| 3:00 PM   | 1st and 2nd grade Wave (#2) bus riders                | Classroom teachers | #8             |
|           | 3rd, 4th, and 5th grade Wave (#2) bus riders          |                    | #6 & #7        |



## **PTA MEMBERSHIP**



Please consider joining and supporting the Gilles-Sweet PTA! The PTA has an exciting year planned for the students and families. Volunteering is an excellent way to become involved in your child's school experience. Please support the PTA with your membership.



## **STUDENT HANDBOOK**

The Student Handbook is included in the online registration process through PowerSchool (InfoSnap), as well as online at the district's website at [www.fairviewparkschools.org](http://www.fairviewparkschools.org). Carefully review this handbook with your child. If you have any questions please contact the office at 440.356.3525.

## **SCHOOL FEES**

1st grade: Supply Fee \$42.50 + Technology Insurance/licenses \$42.50 = **\$85.00**

2nd grade: Supply Fee \$42.50 + Technology Insurance/licenses \$42.50 = **\$85.00**

3rd grade: Supply Fee \$37.50 + Technology Insurance/licenses \$42.50 = **\$80.00**

4th grade: Supply Fee \$44.50 + Technology Insurance/licenses \$42.50 = **\$87.00**

5th grade: Supply Fee \$37.50 + Technology Insurance/licenses \$42.50 = **\$80.00**

## **TITLE I SERVICES**

As a Title I school district receiving federal funds, it is our responsibility to inform parents that our school is obligated, if asked, to provide parents with the professional qualifications of their student's classroom teachers, including:

- 1) If the teacher has met state qualifications and licensing criteria for the grade level and subject area taught
- 2) If the teacher is teaching under emergency or temporary status in which State qualifications or licensing criterias are waived
- 3) The teacher's baccalaureate degree major, graduate certification and field of discipline

## **CASHLESS POLICY**

According to The Fairview Park City School District Board of Education Policy, Gilles-Sweet is a cashless school building. ALL funds for the students (field trips, school fees, lunches, etc.) need to be paid by check or money order, made payable to the Fairview Park City Schools, or paid online through the PayForit.net program.

## **HOMELESSNESS**

The Fairview Park City School District is committed to providing services to all resident families, including those that may be homeless in accordance with the McKinney-Vento Act. This assures that all homeless children and youth have equal access to the same free and appropriate public education as children and youth who are not homeless. For more information please contact the Board of Education at 440.331.5500 or visit <http://www.fairviewparkschools.org/homeless.html>

# SUPPLY LISTS

## 1st Grade

## 2nd Grade

- 1 boxes of 12 number 2 pencils
- 2 boxes of Crayola crayons (24 count)
- 2 boxes of Crayola markers (10 count)
- 1 pair of 4" Fiskar brand scissors
- 2 Magic Rub or Pearl brand erasers
- 1 plastic supply box (8" x 5" x 2 1/4")
- 3 sturdy pocket folders, assorted colors (no prongs please)
- 8 black Expo low odor dry erase markers
- 1 clean sock black to use as an eraser for dry erase marker
- 4 spiral bound notebooks, assorted colors, (70 **non-tear out pages**, wide ruled)
- 4 large Elmer's glue sticks
- 2 containers of disinfectant wipes
- 1 8oz. hand sanitizer with dispensing pump
- 1 school bag (no wheels please) with child's name on it
- 2 large boxes of facial tissues
- 1 set of durable headphones (NO earbuds)
- One complete change of clothing in case of bathroom accidents or rainy weather, please place in a clear Ziploc bag with the child's name marked. Students need paints, shirt, underwear, and socks)
- **BOYS:** 1 box of sandwich size ziploc bags
- **GIRLS:** 1 box of gallon size ziploc bags

- 2 packages of Ticonderoga #2 pencils, sharpened please
- 2 light colored highlighters
- 2 erasers-not art gum or fancy pencil top erasers please
- 2 boxes of 24 count Crayola crayons
- 1 box of Crayola markers
- 1 (4) pack of standard size Post-it-Notes
- 1 pair of scissors with points
- 2 glue sticks
- 1 supply box (8 1/2 x 5 1/2)-larger sizes do not fit in desks
- 1 package of black only Expo dry erase markers
- 2 boxes of facial tissues
- 1 clean sock to be used as an eraser for dry erase marker
- 1 roll of Scotch taper
- 3 wide ruled composition notebooks (blue, red, yellow)
- 2 folders (1 blue and 1 red)
- 1 folder of your choice for music class
- 1 black Sharpie marker
- 1 container/pack of disinfectant wipes
- 1 8 oz. bottle of hand sanitizer with dispensing pump
- 1 set of durable headphones (NO EARBUDS PLEASE)
- One complete change of clothing in case of bathroom accidents or rainy weather, please place in a clear Ziploc bag with the child's name marked. Students need pants, shirt, underwear, and socks)
- **Boys:** 2 pack/container of disinfectant wipes (Lysol or Clorox wipes), 1 box zipper sandwich bag 50 ct.
- **Girls:** 1 box of ziploc gallon size bags, 1 pack/container of unscented baby wipes or Wet Ones 1 roll of paper towels, choose a size

## 3rd Grade

## 4th Grade

- 1 eraser-approximately 2"
- 1 box of 24 Crayola crayons or colored pencils
- 1 pair Fiskars scissors with points
- 4 pkg. of 12 sharpened #2 pencils
- 2 large Elmer's glue sticks
- 1 supply box (8 1/2 x 5 1/2)
- 3 highlighters (3 different light colors)
- 1 (3x3x3) cube of Post-it-Notes
- 3 single subject, wide-ruled spiral notebooks
- 1 black fine point Sharpie marker
- 4 low odor dry erase markers
- 1 folder (one with brads and pockets please)
- 2 boxes of facial tissues
- 2 large (**70+ count**) containers of disinfectant wipes
- 1 clean sock to use as an eraser for dry erase marker
- 1 8oz. hand sanitizer with dispensing pump
- 1 set of durable headphones (NO EARBUDS PLEASE)

- Zippered pouch/bag – LARGE enough to carry all coloring supplies, glue sticks, pencils, pens, scissors, etc. \*Some examples might be a zippered lunch box or a cosmetic bag.
- 4 folders
- 3 Large glue sticks Scissors (Fiskar for kids – pointed ends)
- Crayons – one box each semester
- 1 pkg of markers: basic colors
- 12-inch ruler with metric to 1/8 inch
- 1 set of colored pencils (SHARPENED) – 12 count or greater
- 24 #2 pencils (SHARPENED) replaced as needed
- 2 large pink erasers (one each semester or as needed throughout the year)
- 2 highlighters
- 1 pkg of sticky notes – regular size (any color)
- 1 pkg of wide-lined loose-leaf notebook paper
- 3 spiral notebooks 8" X 10 1/4" (no tear-out sheets)
- 1 Three subject spiral notebook 2 regular size box of tissues – one each semester
- Tennis shoes are needed for gym class (NON-MARKING SOLES PLEASE!)
- Book bag/backpack (wheeled book bags don't fit into lockers)
- 2 Pop-up containers of Disinfecting Wipes (Lysol, Clorox, etc.) – one each semester
- 1 8 oz. hand sanitizer with dispensing pump
- Set of 4 Expo – low odor (no scents) dry erase markers
- **Boys:** Sandwich size Ziploc bags
- **Girls:** Gallon Size Ziploc bags Please note: There will be additional supplies needed in the fall based on individual teacher needs.

## 5th Grade

- 2 dozen #2 pencils
- 1 pkg. of colored pencils
- 1 pkg. of crayons (optional)
- 1 pair of Fiskar scissors with pointed ends
- 2 (3-subject) notebooks with folders of different colors
- 2 folder of any color/design
- 1 fine point Sharpie

- 2 highlighters
- 4 pack of dry erase markers
- 2 large boxes of facial tissues
- 2 large containers of disinfectant wipes (Lysol/Clorox)
- 1 8 oz. hand sanitizer with dispensing pump
- 1 set of **durable headphones** (NO earbuds)
- Tennis shoes are needed for gym class